

Event Participation Policy

This policy applies to all FISAF Australia events.

FISAF Australia is responsible for publishing the following information prior to an event:

- Event dates
- Event entry closing dates
- Event entry fees
- Event venues
- Event entry forms

ENTRY DEADLINES

- Entries must be received by FISAF Australia on or before the advertised closing date.
- Late entries will only be accepted at the discretion of FISAF Australia, dependant on event capacity and all associated late entry fees being paid.

ENTRY FORMS

- Member clubs & schools are required to submit their entries on the correct FISAF Australia entry forms (Microsoft Excel Required).
- Member clubs & schools are required to submit their entries with a completed and signed entry cover sheet.
- It is the Member club's & school's responsibility to ensure that all details provided are accurate and complete.
- Hand-written entry forms will not be accepted.

PAYMENT, ADMINISTRATION AND LATE LEVIES & SURCHARGES

- An Invoice will be sent by Inspire Events Australia Pty Ltd (FISAF Australia) after your complete entries are received & processed. We kindly ask that all payments are not made until you have received your invoice.
- Payment must be made prior to close of business on the invoice due date, using your club or school name as reference
- Payment can be made via direct bank transfer
 - Should clubs or schools wish to pay via credit card, an additional credit card surcharge of 2.2% will be added to your total
- Entries will be considered late if full payment is not received prior to close of business on the invoiced due date.
- Failure to submit entry forms, entry payments, FRFs &/or music, the following late fees will apply:
 - **Late entry forms submission:**
 - 3 – 10 days late will incur a **\$25** administration fee **per event**.
 - 11 – 20 days late will incur a **\$40** administration fee **per event**.
 - 21 + days late will incur a **\$50** administration fee **per event**.
 - **Additional entries (received after the due date – sent separate from initial entry form):**
 - 3 – 10 days after the entry due date will incur a **\$5** administration fee **per additional entry**
 - 11 – 20 days after the entry due date late will incur a **\$10** administration fee **per additional entry**
 - 21 + days after the entry due date will incur a **\$15** administration fee **per additional entry**.
 - **Late entry payments (when received after invoice due date):**
 - 3 – 10 days late will incur a **\$25** administration fee **per event**.
 - 11 – 20 days late will incur a **\$40** administration fee **per event**.
 - 21 + days late will incur a **\$50** administration fee **per event**.
 - **Late FRF submission:**
 - 1 – 3 days late will incur a **\$2.50** administration fee **per item**.
 - 4 – 5 days will incur a **\$5** administration fee **per item**.
 - 6 + days late will incur a **\$7.50** administration fee **per item**.
 - **Late music submission (includes late submission & or changes to music files):**
 - 1 – 3 days late will incur a **\$2.50** administration fee **per item**.
 - 4 – 5 days will incur a **\$5** administration fee **per item**.
 - 6 + days late will incur a **\$7.50** administration fee **per item**.
- **Judge Levy:**
 - If you are unable to provide a registered judge to attend and participate (shadow judging included) for each entered competition, a **\$5 - \$10** levy **per athlete** will apply. For more information, please see page 3 of the Pricing Information & Guideline document.

- **Video/Photography Levy (National Championship Event):** A **\$27.50 - \$35.00 per athlete** video/Photography levy will apply to all athletes who compete at the 2024 FISAF Australia National Championships (this levy will be added to the entry fees for this event). For more information, please see page 4 of the Pricing Information & Guideline document.

REGISTRATION & ELIGIBILITY TO COMPETE

To be a registered member (whether club, school or individual member), all registrations & memberships must be paid in full by the required due date. All registrations and memberships must be valid at all times whilst presenting as a FISAF Australia member to the public.

All registrations & memberships must be renewed annually.

General Registration Guidelines

- Any club that has two or more registered athletes (under the age of 18) that reside in a different state to the registered club, must register an additional club in that state and fulfill all requirements of FISAF Australia club registrations.
- Athletes under 18 must have a registered coach from their club present for all training sessions and at all competitions. This cannot be a coach from a club other than their own club.
- International Stream athletes and/ National Stream adult athletes may be trained by the coach of their choice (within Australia). If this coach resides in a different state to the athlete, then approval must first be obtained from FISAF Australia (via the Executive and Technical Committees). Upon approval, any relevant rule provisions will be provided by FISAF Australia, which must be abided by throughout the season. Approval must be granted on a season-by-season basis.
- Athletes youth age and below, competing in the Elementary and/ National Streams will not be considered for approval to be coached by someone outside of the state in which they reside, unless there are extenuating circumstances. This will be determined on a case-by-case basis.

Registration System

FISAF Australia uses JotForm to assist in the collection of club registration information which also assists with ensure that all affiliated clubs & schools have the following required standards in place:

- Australian Business Number (ABN)
- Public Liability Insurance
- Working with Children Checks
- Qualified First Aider
- Music Licence (*Excludes use of pre-choreographed routines*)
- Club Name Approval (*Clubs only*)
 - It is important that club names do not pose a conflict to FISAF Australia or any of its existing members (including clubs, schools, and individual athletes) for the benefit of its code. Conflicts can lead to confusion and go against the best interests of other members and stakeholders involved in our sport. In line with this, club names will be subject to approval by FISAF Australia to enable them to successfully register and participate in competitions. Clubs will not be permitted to register if their club name contains any of the below:
 - State/Territory
 - Capital City
 - Region other than a town/city name (such as Southeast Queensland, or Southern Australia).
 - This includes clubs seeking to register as an abbreviated version of their full name that contains (by way of inference or directly) a Capital City/State/Country name
 - Clubs who have their unique club name followed by the State they are located in are exempt from this rule.

Acceptances for new and current club registrations for the 2024 season will be considered based on the above requirements (but not limited to) being fulfilled.

INDEPENDENT CLUB EVENTS & IN-HOUSE COMPETITIONS

FISAF Australia is supportive of its member-clubs hosting their own in-house competitions in their region. We believe that providing extra performance opportunities, in addition to the official FISAF Australia event calendar, is beneficial for everyone involved, when provided in a safe and professional manner.

The privilege of using FISAF Australia materials will only be extended to those clubs who foremost support FISAF Australia and enter all their regional FISAF events. This would include the Super Series, State Championships and Future Championship competitions. FISAF Australia views the club events as an extension to the already set FISAF Australia calendar. Club run competitions should not be used as a replacement event.

In the event that a club wishes to run a competition that will include any FISAF Australia pre-choreographed routines, music mixes, categories, judging criteria or any other intellectual property owned by FISAF Australia that club must first complete the official competition request forms (link to be provided in early 2024) to FISAF Australia;

To gain approval FISAF Australia will require:

- The event name, date & venue. We believe that competition names should be unique (i.e., Blitzit, I1 Challenge, Action Challenge etc.), and that any competition name containing state/territory/national wording could pose as a conflict to FISAF Australia and create confusion amongst the community. Competition names containing this wording of this nature will not be approved.
- When using FISAF Australia intellectual property it is required that the integrity of the categories remain. When using FISAF Australia pre choreographed routines at a non-FISAF event, they must be used as per the rules, guidelines & categories set by FISAF Australia
 - E.g., A pre-choreographed routine cannot compete against own choreographed routines & or other streams/codes.

Event Liability

- When running your own event, you must sign an agreement with FISAF Australia via JotForm that FISAF is in no way liable for any incidents & or injuries that may occur at the event
- If any event were to bring disrepute to FISAF Australia in anyway, requests to run an event in the future may be denied.

FISAF Australia reserves the right to accept & or deny the use of any FISAF Australia intellectual property at any non-FISAF event. Requests may be denied if it is deemed that the running of the club event may negatively impact the reputation of the FISAF Australia brand & or is a conflict of interest to the official FISAF Australia event calendar.